

REGISTRATION FORM

Due to the PDPA policy, all participants are encouraged to visit the website www.apch2017.org to register.

Billing Instructions The Invoice should be addressed to: Me My Company

7% Goods and Services Tax is applicable to individuals, corporations or businesses in Singapore and overseas individuals who are not represented by any overseas corporations or businesses. Please email or fax this completed form to admin@apch2017.com or fax to +65 6475 2077.

I. PERSONAL PARTICULARS OF DELEGATE (Please print clearly and use a separate registration form for each delegate).

Identification: Dr Mr Mrs Ms Miss (please tick one)

| _____ | / | _____ | / | _____ |
 First Name Middle Name Family Name

Occupation | _____ |

Company | _____ |

Mailing Address | _____ |

City | _____ | State | _____ | Postal Code | _____ | Country | _____ |

Country/Area Code | _____ / _____ | Phone | _____ | Fax | _____ | Mobile | _____ |

Billing Address | _____ |
 (if different from above mailing address)

City | _____ | State | _____ | Postal Code | _____ | Country | _____ |

Email address | _____ |
 (Please note that all correspondence regarding this registration will be sent to this email address)

Accompanying Person # (Please refer to Section IV for details)

Mr Mrs Ms Miss | _____ | / | _____ |
 First & Middle Name Family Name

II. REGISTRATION FEE (Per Person)

		Early Bird Fee (Ends 31 May 2017)	Standard Fee (Ends 22 Sep 2017)	On-Site Fee (From 23 Sep 2017)	No. of Persons	Total Amount (SGD)
Delegates	Full Congress	SGD630.00	SGD700.00	SGD770.00		
	1-Day Registration		SGD465.00			
Trainees/ Allied Health*	Full Congress	SGD380.00	SGD420.00	SGD470.00		
	1-Day Registration		SGD260.00			
Congress Dinner at Gardens by the Bay (not included in Registration Fee)		SGD170.00	SGD170.00	SGD170.00		
(1) Total Amount in Singapore Dollars (SGD) before administrative charge						
(2) Add bank administrative charge of 5% for credit card or SGD50.00 for telegraphic transfer or bank draft						
(3) Prevailing Goods and Services Tax (7%) <small>(Applicable to individuals, corporations or businesses in Singapore and overseas individuals who are not represented by any overseas corporations or businesses.) (GST Reg No: M90371041L)</small>						
(4) = (1) + (2) + (3) Grand Total Amount in Singapore Dollars (SGD) inclusive of bank administrative charge						

III. MODE OF PAYMENT (Please tick your payment choice. You are not registered until payment is received).

OPTION 1 : CREDIT CARD [please select one] VISA MASTERCARD AMERICAN EXPRESS

Card Holder's Name (as on credit card) : | _____ |

Credit Card Number : | _____ / _____ / _____ | Expiry Date : | _____ / _____ |
(15 digits for AMEX, 16 digits for VISA / MASTER) (dd / mm / yy)

For Amex credit card holders only, please fill in the four digits security numbers printed (non-embossed) on the right-hand corner of the card | _____ |

For VISA credit card holders only, please fill in the three digits security numbers printed (non-embossed) on the signature panel on the reverse side of the card | _____ |

I hereby authorise "APCH 2017 Organiser" or "Ace:Daytons Direct (International) Pte Ltd" to debit my credit card with the total amount of:

Total amount payable inclusive of 5% (administrative charge) as shown above = SGD / _____ |

Signature of Cardholder : | _____ | (Essential) Date of Authorisation : | _____ / _____ / _____ |
(By signing this form, I authorised and accept the terms & conditions of payment and the cancellation policy) (dd / mm / yy)

Note: Should there be an error in the total amount submitted by the registrant, the Organiser of the "APCH 2017 Organiser" and the Congress Secretariat "Ace:Daytons Direct (International) Pte Ltd" reserves the rights to charge the correct amount.

OPTION 2 : TELEGRAPHIC TRANSFER (TT) / BANK DRAFT (BD)

TT Advice / Bank Draft Number : | _____ | Bank : | _____ | Date of Issue : | _____ / _____ / _____ |
(dd / mm / yy)

Total amount payable inclusive of SGD50.00 (administrative charge) as shown above = SGD / _____ |

OPTION 3 : LOCAL CHEQUE (LC)

LC Number : | _____ | Bank : | _____ | Date of Issue : | _____ / _____ / _____ | = | _____ |
(dd / mm / yy) TOTAL AMOUNT PAYABLE (SGD)

Signature : | _____ | Date of Authorisation : | _____ / _____ / _____ |
(By signing this form, I accept the terms and conditions for payment and the cancellation policies) (dd / mm / yy)

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Conditions for Payment by Local Cheque and Telegraphic Transfer:

- All local cheques, bank drafts or telegraphic transfers should be made payable to "Singapore Hypertension Society – APCH2017" in Singapore Dollars (SGD) of the amount shown on the reverse side of this registration form.
- Please indicate the registrant's name on the back of the local cheque or bank draft before sending to the Congress Secretariat
- Please indicate the registrant's name on the front of the telegraphic transfer advice after payment has been made and either email, mail or fax the advice to the Congress Secretariat.

APCH 2017 Congress Secretariat & Housing Bureau
 c/o Ace:Daytons Direct (International) Pte Ltd
 2 Leng Kee Road #04-01 Thye Hong Centre Singapore 159086
 Tel: (65) 6379 5260 (admin) Fax: (65) 6475 2077
 Email: admin@apch2017.org

- Payment made via Local Cheque, Bank Draft or Telegraphic Transfer must reach the Congress Secretariat by **31 October 2016, Monday**.

5. Beneficiary Bank's Details:

Bank Name : UOB Bank	Bank Account No. : 353-306-340-1
Bank Address : 80 Raffles Place, UOB Plaza 1 Singapore 048624	Account Name : Singapore Hypertension Society – APCH2017
Bank Code : 7375	Branch Code : 066
	Swift Code : UOVBSGSG

IV. TERMS & CONDITIONS

■ How to Register

- Due to the PDPA policy, all participants are encouraged to visit the website www.apch2017.org to register.
- Please use the pdf form only when you are unable to access the internet, please complete and sign the PDF registration form and mail together with the appropriate payment details and all related correspondence properly enclosed, to the Congress Secretariat at the address stated above.
- Kindly note that registration form received without payment or full completed credit card authorisation to charge will not be processed. Delegates may be refused admission if payment is not received prior to the congress.
- For group registration please register online or contact the Congress Secretariat for assistance.

■ Registration Fees

All participants are required to pay the Full Congress Registration Fee (in Singapore Dollars) exclusive of all bank administrative charges and prevailing taxes as stated on the reverse side of this registration form and will be entitled to the following:

- Full Delegate**
 - Name badge, Congress satchel and pocket programme
 - Admission to all Main Congress sessions and exhibition hall at the APCH 2017
 - Invitation to Opening Ceremony and Welcome Reception on Friday, 6 October 2017
 - Congress dinner is chargeable at SGD170.00
 - S\$50 will be charged on-site for replacement of any lost or damaged delegate pass
- 1-Day Registration**
 - Name badge and pocket programme
 - Admission to all Main Congress sessions and exhibition hall at the APCH 2017 on day of registration only
 - Congress dinner is chargeable at SGD170.00
 - S\$50 will be charged on-site for replacement of any lost or damaged delegate pass

■ Registration and Payment Deadline

- Deadline for Early Bird Registration : **Wednesday, 31 May 2017**
- Deadline for Standard Registration (extended to) : **Friday, 22 September 2017**
- Onsite Registration Rate : **From Saturday, 23 September 2017 onwards**

■ Confirmation of Registration

Once payment has been cleared, you will receive a confirmation via email. Please include and state your email address clearly in the registration form. To expedite the collection process onsite, please bring along your registration confirmation letter to the registration counters (located on Level 3 of Suntec Singapore Convention and Exhibition Centre) as proof of your payment and registration.

■ Cancellations and Refunds

- Any cancellations and request for refunds must be submitted in writing to the Congress Secretariat by **28 February 2017, Tuesday**.
- Refunds, less 50% of the paid registration fee and bank administrative fee will be made within two months after the 13th APCH 2017.
- No refunds will be made for cancellations received after **28 February 2017, Tuesday**.

■ Congress Venue

Suntec Singapore Convention & Exhibition Centre (Suntec Singapore)
 1 Raffles Boulevard, Suntec City, Singapore 039593

- Language:** The official language of the Congress is English. No simultaneous interpretations will be available.